

2. ON A PACKAGE TOUR (TOUR OPERATORS)

MANDATORY DOCUMENTS: Please show original document at the time of submission of application for verification.

1. Application Form Complete d visa application signed by the applicant.
2. Two recent passport size colored photograph (white background).(white background). Please do not staple the photographs to the application form.
3. Passport having validity of 90 days from date of expiry of visa with 1 blank page, issue d within the jurisdiction of the Embassy.
4. Covering letter from applicant detailing purpose of trip, duration of stay an d outlining the travel itinerary as well as the name of the tour operator organizing the trip.
5. Tour operator's letter listing all the visa applicants in the family an d their passport number, with detailed itinerary & receipt of services paid an d assuring the return of all passengers.
6. Overseas medical insurance with minimum coverage of Euro 30,000- with the inclusion of a repatriation flight if require d.
7. a. Foreign exchange endorsement on the passport and receipt or
b. Credit card copy along with statement of credit limit.
8. Proof of financial position:
 - a. Letter from employer granting leave
 - b. Salary slips
 - c. Income Tax Statements
 - d. Personal bank statement
9. Hotel Reservation
10. If sponsored by Company then letter from employer confirming: a. The applicant's position b. Date of employment c. Sanction of leave
11. For minor children (application to be signed by both parents) an approve d Leave Application from school is to be submitted. Birth Certificate Legalize d by Ministry of Foreign Affairs. In case a minor is traveling unaccompanied or with any one of the parents an "Affidavit" signed by the parent leaving in Sri Lanka nee ds to be submitted.

PLEASE NOTE:

- ALL TYPES OF VISA REQUIRE INDIVIDUAL PASSPORTS ONLY.NO CHILDERN ON PARENTS PASSPORT.
- In case the above documents are found insufficient, the Embassy reserves the right to request any other proof of the applicants' financial status/sources of revenue (properties/investments etc.). Furthermore applicants could be requested to appear for interview.
- At the time of submission, photocopies of all documents to be returned need to be produced. The originals of the documents produced may be requested for totally at the Embassy's discretion.